



www.mhchealthcare.org

Documents Needed to Complete Your Health-E-Arizona Plus Application

AHCCCS/SNAP/TANF

The items listed below will be required to determine your eligibility. Please bring all current information for your appointment.

- Social Security Card, Photo Identification, Permanent Resident Card, Passport, Birth Certificate for Everyone in household (spouse, children) even if you are only applying for yourself. **Bring originals** we will make copies.
- Proof of Address - a current utility bill (electric, gas, garbage, water) with the applicant's name.
If you are living with someone and have no utilities in your name then a letter and current utility bill will be needed from the person you are living with. Letter must state **everyone** that lives in the home, also list rent/utilities amounts paid by applicant and the address. Must be signed and dated for the day of appointment.
- Proof of Income - All earned and unearned income from **all family member** in the household.
Every 2 weeks – Must have last 3 pay stubs. **(Most current)**
Twice a month- Must have last 2 pay stubs. **(Most current)**
Weekly- Must have last 5 pay stubs. **(Most current)**
If receiving unearned income the following are examples: (Unemployment, SSI, Social Security, Child Support, Pension, Property Income, and Educational Assistance). Award letters needed from all sources listed above. **(Bank statements will not be accepted)**
- Self Employed – Profit and Loss for the past year is needed or Income tax 1040 previous year.
- TERMINATED INCOME - If you or anyone in household recently lost a job you must bring a letter from the employer stating last day of employment and last paystub(s).
- OTHER MEDICAL INSURANCE - If you or anyone in household has insurance other than AHCCCS you must bring insurance card or copy of the front and back of the card.

Additional Documents needed only when apply for SNAP/TANF programs:

- Current Bank Statement (Checking and Savings) for everyone in household
- Proof of Rent or Mortgage (Rental/lease agreement or receipt /Mortgage statement or coupon book)
- All Utility Bills (Electric, Gas, Garbage, Sewer, Water, Cellphone)
- Childcare (Receipts/ledger from daycare)



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Documents Needed to Complete Your MHC Sliding Fee Application

The items listed below will be required to determine your eligibility. Please bring all current information for your appointment.

- Bring one of these documents - Photo Identification, Birth Certificate, and Passport for **everyone** in household (spouse, children) even if you are only applying for yourself. **Bring originals** we will make copies.

- Proof of Income - All earned and unearned income from **all family member** in the household.
 - Every 2 weeks – Must have last 3 pay stubs. **(Most current)**
 - Twice a month- Must have last 2 pay stubs. **(Most current)**
 - Weekly- Must have last 5 pay stubs. **(Most current)**

If receiving unearned income the following are examples: (Unemployment, SSI, Social Security, Child Support, Pension, Property Income, and Educational Assistance). Award letters needed from all sources listed above. **(Bank statements will not be accepted)**

- Self Employed – Profit and Loss for the past year is needed or Income tax 1040 previous year.

- **Sliding Fee is determined by number of immediate family and all gross income in household.**