

## **Documents Needed to Complete Your Health-E-Arizona Plus Application**

### AHCCCS/SNAP/TANF

**The items listed below will be required to determine your eligibility. Please bring all current information for your appointment.**

- Social Security Card, Photo Identification, Permanent Resident Card, Passport, Birth Certificate for Everyone in household (spouse, children) even if you are only applying for yourself. **Bring originals** we will make copies.
- Proof of Address - a current utility bill (electric, gas, garbage, water) with the applicant's name.  
If you are living with someone and have no utilities in your name then a letter and current utility bill will be needed from the person you are living with. Letter must state **everyone** that lives in the home, also list rent/utilities amounts paid by applicant and the address. Must be signed and dated for the day of appointment.
- Proof of Income - All earned and unearned income from **all family member** in the household.  
Every 2 weeks – Must have last 2 pay stubs. **(Most current)**  
Twice a month- Must have last 2 pay stubs. **(Most current)**  
Weekly- Must have last 4 pay stubs. **(Most current)**  
If receiving unearned income the following are examples: (Unemployment, SSI, Social Security, Child Support, Pension, Property Income, and Educational Assistance). Award letters needed from all sources listed above. **(Bank statements will not be accepted)**
- Self Employed – Profit and Loss for the past year is needed or Income tax 1040 previous year.
- TERMINATED INCOME - If you or anyone in household recently lost a job you must bring a letter from the employer stating last day of employment and last paystub(s).
- OTHER MEDICAL INSURANCE - If you or anyone in household has insurance other than AHCCCS you must bring insurance card or copy of the front and back of the card.

#### **Additional Documents needed only when apply for SNAP/TANF programs:**

- Current Bank Statement (Checking and Savings) for everyone in household
- Proof of Rent or Mortgage (Rental/lease agreement or receipt /Mortgage statement or coupon book)
- All Utility Bills ( Electric, Gas, Garbage, Sewer, Water, Cellphone)
- Childcare (Receipts/ledger from daycare)

## Documents Needed to Complete Your MHC Sliding Fee Application

**The items listed below will be required to determine your eligibility. Please bring all current information for your appointment.**

- Bring one of these documents - Photo Identification, Birth Certificate, and Passport for **everyone** in household (spouse, children) even if you are only applying for yourself. **Bring originals** we will make copies.
  
- Proof of Income - All earned and unearned income from **all family member** in the household.
  - Every 2 weeks – Must have last 2 pay stubs. **(Most current)**
  - Twice a month- Must have last 2 pay stubs. **(Most current)**
  - Weekly- Must have last 4 pay stubs. **(Most current)**

If receiving unearned income the following are examples: (Unemployment, SSI, Social Security, Child Support, Pension, Property Income, and Educational Assistance). Award letters needed from all sources listed above. **(Bank statements will not be accepted)**
  
- Self Employed – Profit and Loss for the past year is needed or Income tax 1040 previous year.
  - **Sliding Fee is determined by number of immediate family and all gross income in household.**